

# Greenmeadow Primary School Prospectus



# School Information

Greenmeadow Primary School

Ty Gwyn Way  
Greenmeadow  
Cwmbran  
NP44 5YY

Telephone: 01633 484320

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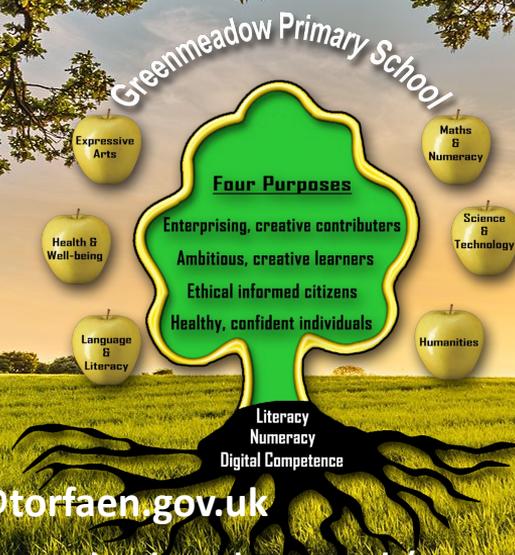
Website: <https://www.greenmeadowprimaryschoolcwmbran.co.uk/>

Headteacher: Mrs C Moses

Deputy: Mrs C Robinson

ALNCO: Mrs L Tucker

Chair of Governors: Mr M Riley



# Headteacher's Welcome



*Dear Parent/Carer*

On behalf of the children, staff and governors, I'd like to welcome you to Greenmeadow Primary School. This prospectus has been designed to give you an overview of our school. It contains useful information that will help familiarise yourself with our structures and routines.

*Choosing the right school for your child is extremely important. We all want the very best education for our children, but we also want our children to be safe, happy and feel secure. We strive to create an effective and happy learning environment for all children here at Greenmeadow and ensure that we provide an education which enables children to do the best they possibly can.*

*We pride ourselves on our caring ethos and the broad, balanced and full curriculum we provide. Our motto 'Inspire, Achieve, Dream, Succeed' portrays the importance learning has for all members of our school community.*

We place great emphasis on developing a strong partnership between home and school and encourage our families to help us to work together in an atmosphere of mutual respect and support to provide the best for all our children.

*I am incredibly proud to be the Headteacher of Greenmeadow Primary School. Both myself and staff are committed to ensuring pupils are happy, enriched and fulfil their potential.*

*If you have any queries about our school please do not hesitate to contact me.*

*Kind regards,  
Claire Moses*

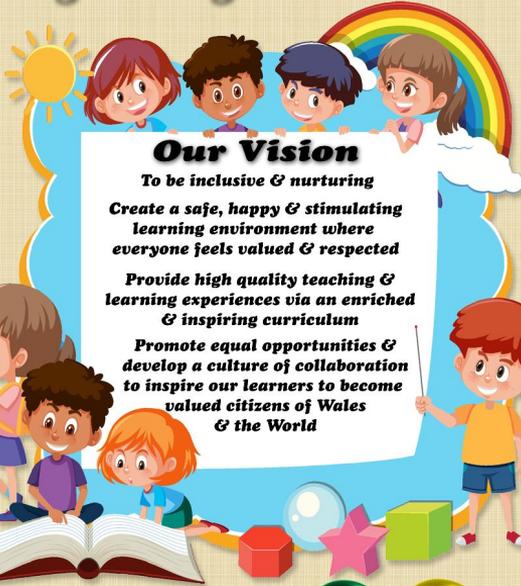


# Our School Vision



## Empowering Young Minds For Tomorrow

### Wellbeing & Relationships (Every child matters)



### Our Vision

To be inclusive & nurturing  
 Create a safe, happy & stimulating learning environment where everyone feels valued & respected  
 Provide high quality teaching & learning experiences via an enriched & inspiring curriculum  
 Promote equal opportunities & develop a culture of collaboration to inspire our learners to become valued citizens of Wales & the World



### Community (It takes a community to raise a child)



# Our Curriculum Summary



[Our Curriculum Summary](#)  
Website Link



# Staff &

Area/Class	Year Group	Teaching Staff	Teaching Assistants and Admin Staff
Dosbarth Coch	Reception	Mrs L. Smith (Teacher) Mrs C. Hall (HLTA PPA Cover)	Mrs C. Harrington Mrs R. Irvine
Dosbarth Oren	Year 1	Mrs C. Robinson (Teacher) Mrs L. Robinson (HLTA PPA/Management Cover)	Miss S. Jones
Dosbarth Melyn	Year 2	Mrs B. Newton (Teacher) Mrs C. Hall (HLTA PPA Cover)	Mrs J. John
Dosbarth Gwyrdd	Year 3	Mrs L. Faulkner (Teacher) Mrs C. Hall (HLTA PPA Cover) Mrs L. Tucker	Mrs L. McCarthy
Dosbarth Glas	Year 4	Mr G. Westcott (Teacher) Mrs C. Hall (HLTA PPA Cover)	Mrs R. Thomas
Dosbarth Pinc	Year 5	Mrs R. Jenkins Mrs C. Hall (HLTA)	Mr G. Edwards Miss S. Hodges
Dosbarth Porfor	Year 6	Mrs E. Bird (Teacher) Mrs C. Hall (HLTA)	Mr J. Smith
The Cwtch	All	Mrs L. Robinson (Family Engagement Officer)	
Y Ffau/The Den	Mixed	Mrs V. Adkins (HLTA) Mrs L. Robinson (HLTA)	Mrs C. English (Thrive) Miss M. Pritchard Mrs K. Thomas
ALN Room		Mrs L. Tucker (ALNCo)	
Y swyddfa/The Office		Mrs C. Moses Headteacher	Mrs L Partridge Mrs R. Thomas

[Meet the Team Website Link](#)



# Governors

Role	Governors
Chair of Governors	Mr M. Riley
Vice Chair	Mr. P. Hopkins
Parent Governors	Mr M Knight, Mrs L. Robinson
LA Governors	Mrs A Owen
Headteacher	Mrs Claire Moses
Teacher Governor	Mrs B Newton
Staff Governor	Miss V Adkins
Community Governors	Mrs L. Howells & Mr Daniel Watkins, Mr P. Kindred



# The School Day

## The School Day

Phase 1 (Infants)	Morning	9.00am – 12.00pm
	Afternoon	1.00pm – 3.15pm
Phase 2 (Lower Juniors)	Morning	9.00am – 12.15 pm
	Afternoon	1.15pm – 3.25pm
Phase 3 (Upper juniors)	Morning	9.00 - 12.30pm
	Afternoon	1.30pm - 3.25pm

Teaching and Support Staff are on duty from 8.50am

All pupils take a morning break between 10.30 and 10.45

Pupil contact time excluding assemblies and registration:

Infants: Daily Teaching Time – 4 hours 20 minutes and Weekly Teaching Time – 21 hours 40 minutes

Juniors: Daily Teaching Time – 4 hours 45 minutes and Weekly Teaching Time – 23 hours 45 minutes



# School Terms & Holidays

## 2024-2025

Term	Term Begins	Half Term Begins	Half Term Ends	Term Ends
<b>Autumn</b>	Monday 02.09.24	Monday 28.10.24	Friday 01.11.24	Friday 20.12.24
<b>Spring</b>	Monday 06.01.25	Monday 24.02.25	Friday 28.02.25	Friday 11.04.25
<b>Summer</b>	Monday 28.04.25	Monday 26.05.25	Friday 30.05.25	Monday 21.07.25



# School Terms & Holidays 2025-2026

Term	Term Begins	Half Term Begins	Half Term Ends	Term Ends
<b>Autumn</b>	Monday 01.09.25	Monday 27.10.25	Friday 31.10.25	Friday 19.12.25
<b>Spring</b>	Monday 05.01.26	Monday 16.02.26	Friday 20.02.26	Friday 27.03.26
<b>Summer</b>	Monday 13.04.26	Monday 25.05.26	Friday 29.05.26	Monday 20.07.26



#NOTINMISSOUT  
#EVERYDAYCOUNTS

# Attendance



## Notification of Absence

If your child is absent for any reason, it is important that the school is informed – by phone or email - as soon as possible on the first day of absence.

An absence form needs to be completed if your child is absent for any other than illness or medical appointments. Forms are available from the Office.

If children need to be collected from school for medical appointments please report to the school office.

A campaign has been launched to increase the number of children who regularly attend school in Torfaen. We fully back the new #notinmissout #everydaycounts campaign which aims to celebrate the numerous benefits of going to school every day which include experiencing a great education, getting involved in fun activities and spending time with friends.



# Relationships & Behaviour

## GPS Behaviour Blueprint



### Team Consistency:

- Staff meet and greet
- Staff in corridors emotionally available
- Fantastic walking
- Positive language "I noticed"
- Children being caught for doing the right thing
- Calm consistent adult emotion

### Adult Behaviour:

- Calm, consistent, fair
- First attention given to best conduct
- Relentlessly bothered
- Meet and greet with handshake and a smile
- Recognise over and above
- Nurture

### Classroom Plan - 5 Steps:

- Reminder
- Warning
- Last chance
- Time out
- Repair

### Recognition:

- Effort not achievement
- Saying Hello
- Remember the small things
- Praise
- Quick note
- Phone call home
- Recognition Board
- Hot chocolate Friday
- Kindness Bracelet
- PIP Praise in Public
- RIP Reprimand in Private
- Team Strategies
- Team Dojos

### Restorative Framework:

**W** Wonder

**I** Imagine

**N** Notice

Restorative questions

### Relentless Routines

Fantastic Walking    Silent Signal  
Lovely Lining up

**P** Playfulness

**A** Acceptance

**C** Curiosity

**E** Empathy

Greenmeadow Primary School is committed to creating an environment where exemplary behaviour is at the heart of productive learning. Everyone is expected to maintain the highest standards of personal conduct, to accept responsibility for their behaviour and encourage others to do the same. Our policy echoes our core values, consistent, calm adult behaviour underpins this.

In order to produce this policy we employed the expertise of Paul Dix, author of 'When the Adults Change, Everything Changes' with his expertise and training we have created an ethos and policy that is a good mix of common sense solutions, realistic goals and an environment where individuals can earn respect through kindness, challenge and consistency.

We are a NO shouting school.



# Lunch & Breakfast Club

## Lunch

At lunchtime (12:00-1:15) our canteen provides high quality, healthy hot meals and a salad bar option. You can provide your child with a packed lunch if you prefer.

The Welsh Government has worked closely with local authorities to meet the commitment for every primary school pupil to receive a free school meal. Further information is available from Torfaen Catering Education Services-01633 647715.

Primary School Menu:

<https://www.torfaen.gov.uk/en/EducationLearning/SchoolsColleges/Schoolcatering/Menus/Primary-Menus-Schedule.aspx>

## Breakfast club

Breakfast Club is free to all children who attend our school. It runs every weekday morning from 8.15 a.m. serving cereals, toast, fruit and fruit juices. Application forms are obtained from the school office for those wishing to register their child. If your child is new to Breakfast Club registration is usually within the first 2 weeks of the start of each term.

If you have previously registered your child you do not have to re-register.

If your child has any food allergies please speak to our cook or a member of the canteen staff.



**Spring/Summer Menu 2023**

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Week 1</b>	Pork Sausages or "Garnage" Style Sausages (V) Served with Mashed Potatoes, Beans or Seasonal Vegetables (White Apple Cake and Custard)	Mixed Beef Chilli and Rice or Chicken & Tomato Pizza (V) Served with Pasta, Wedges, Seasonal Vegetables and Salad Fruit Jelly with Mandarins and Milk Drink	Chicken Breast with Stuffing or Cheese & Tomato Pasta (V) Served with Roast & Baked Potatoes, Seasonal Vegetables and Gravy Hot Cream Roll with Fruit/Cake	Homemade Beef Gougarnet or Pasta Bolognese (V) Served with Seasonal Vegetables and Cottage Cheese Lemon Drizzle Cake and Cream	Sausage & Sweet Potato Rice with a Egg or Vegetable Pasta Bake (V) Served with Chips, Peas & Seasonal Vegetables Vanilla Ice Cream with Mandarin
<b>Week 2</b>	Hot Fish Fingers or Breaded Haddock Nuggets (V) Served with Mashed Potatoes, Beans or Seasonal Vegetables Cheddar Cheese Beef Cake and Custard	Steaks of Chicken Breast or Quorn Steaks (V) Served with Sweet and Sour Vegetable Noodles, Toasting Sauce and Salad Strawberry Well with Fruit	Pork Sausages or "Garnage" Style Sausages (V) Served with Mashed Potatoes, Beans & Seasonal Vegetables and Gravy (V) Fruit Flapjack and Milk Drink	Homemade Beef Gougarnet or Turkey Bolognese (V) Served with Seasonal Vegetables or Salad and Garlic Bread Hot and Cold Creamed Potatoes and Custard	Butterflied Roast Lamb or Quorn Burger (V) in a Bun Served with Chips and Seasonal Vegetables Hot Cream Roll with Fruit and Custard
<b>Week 3</b>	Sausages and Sweet Potatoes and Cakes or Mashed Potatoes and Beans or Chicken and Potato Pie (V) and Beans Spicy Fruit Cake and Custard	Homemade Chicken Curry or Vegetarian Curry (V) Served with Rice and Seasonal Vegetables, Peanut Bread Oily Apple Cakes with Cream	Roast Turkey with Stuffing or Quorn Mince (V) Served with Roast & Baked Potatoes, Seasonal Vegetables and Gravy Strawberry Tulle	Homemade Beef Lasagne or Quorn Lasagne (V) Served with Seasonal Vegetables or Salad and Garlic Bread Wellish Cake and a Milk Drink	Cheese and Tomato Pasta (V) Served with Chips, Peas or Baked Beans, Vanilla Ice Cream with Pineapple Sauce

**Salad Bar?**  
Boquette, baked potato or tortilla selection of cheese, baked beans, egg, mackerel and a variety of salad.  
2p or 3p per portion to the dispenser - fresh bread, yoghurt, soft cheese and crackers on request.

**Catering for Medical Diets, Food Allergies**  
For special diets requests please e-mail: [education@torfaen.gov.uk](mailto:education@torfaen.gov.uk)

**Menues may vary in faith schools, please check with your individual school for details**

	April/May 2023	June 2023	July 2023	September 2023	October 2023
M	1	1	1	1	1
T	2	2	2	2	2
W	3	3	3	3	3
T	4	4	4	4	4
F	5	5	5	5	5
S	6	6	6	6	6
S	7	7	7	7	7
M	8	8	8	8	8
T	9	9	9	9	9
W	10	10	10	10	10
T	11	11	11	11	11
F	12	12	12	12	12
S	13	13	13	13	13
S	14	14	14	14	14
M	15	15	15	15	15
T	16	16	16	16	16
W	17	17	17	17	17
T	18	18	18	18	18
F	19	19	19	19	19
S	20	20	20	20	20
S	21	21	21	21	21
M	22	22	22	22	22
T	23	23	23	23	23
W	24	24	24	24	24
T	25	25	25	25	25
F	26	26	26	26	26
S	27	27	27	27	27
S	28	28	28	28	28
M	29	29	29	29	29
T	30	30	30	30	30
W	31	31	31	31	31

\*Halls with Cappella, Check, Nook, and Imagination



# School Uniform

**Winter uniform:** Grey trousers or skirt/pinafore dress, white shirt or polo shirt, green sweatshirt/cardigan, black shoes.

**Summer uniform:** Grey trousers, shorts or skirt, white shirt or polo shirt, green gingham/striped dress, black shoes.

**P.E. kit:** Black shorts and a green T-shirt with school logo, daps or trainers for outdoor games.

**Jewellery:** The only jewellery which may be worn to school is a wristwatch and simple gold or silver stud earrings. For safety reasons during PE and games lessons children should remove all jewellery, including earrings. If a child is unable to do this, then for their safety, sticky tape will be given to put over the earrings.

Please ensure all clothing is well-labelled as children often misplace their belongings and it's much easier to reunite them with their long-lost jumper when clearly marked.



# Parental Involvement

At Greenmeadow Primary School we believe that our pupils benefit most from their educational experience and care here when we work in partnership with parents. We want to make our school a welcoming place for parents with an ethos based on mutual trust and respect.

We invite parents to join us for a number of events throughout the year including parents' evenings, learner reviews, concerts, workshops, celebration assemblies, parental engagement sessions and family breakfast. Details of these events will be available in the school calendar section of our website.

We communicate with parents in a number of ways and aim to reach as many parents as possible. Our website is a valuable source of information and has a designated section where policies, procedures, blank forms etc. can be found. [www.greenmeadowprimaryschoolcwbran.co.uk](http://www.greenmeadowprimaryschoolcwbran.co.uk)

We also use social media to keep parents up to date with events in school. We currently have a school Twitter account and PTA Facebook that are updated on a regular basis. All parents are encouraged to connect with us via social media. A weekly school newsletter and a fortnightly gazette, written by the pupil newsteam is published on our website. Hard copies of these are also available from school.

Short messages are sent via text message and we encourage parents to keep us up to date with current mobile phone numbers.

Each class uses the Class Dojo app which is an extremely effective communication tool for staff and parents.

Our PTA group consists of a number of parents who volunteer their time to support the work of the school. They organise school events such as our Summer Fayre, discos and plan fundraising events to raise funds for school. New parents are always welcome to join this friendly group.



# Areas of Learning

## Language, Literacy and Communication



The Languages, Literacy and Communication Area of Learning and Experience (Area) addresses fundamental aspects of human communication. It aims to support learning across the whole curriculum and to enable learners to gain knowledge and skills in Welsh, English and international languages as well as in literature.

Learning and experience in this Area aims to enable learners to communicate effectively using Welsh, English and international languages. It aims to encourage learners to transfer what they have learned about how languages work in one language to the learning and using of other languages.

Welsh as a second language is taught throughout the school by using incidental language and following progressive schemes of work. The school encourages pupils to use a range of Welsh phrases incidentally in and around the school. Criw Cymraeg who also help to promote the Welsh language in and around the school, including on the school yard. We aim to foster an awareness of Curriculum Cymreig in our children that they are part of a community in Wales and, therefore, the children are given opportunities, where appropriate to develop and apply their knowledge and understanding of the cultural, economic, environmental, historical and linguistic characteristics of Wales.



# Areas of Learning

## Mathematics and Numeracy

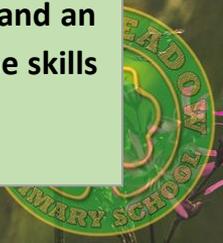


Mathematics and Numeracy involves the development of five connected and interdependent proficiencies which have no hierarchy. Conceptual understanding, Communication using symbols, Fluency, Strategic competence Through this area of learning learners will be able to problem solve, apply skills, think logically and experiment with number alongside developing their own understanding of finances and financial education.

## Expressive Arts



The Expressive Arts Area of Learning and Experience (Area) spans five disciplines: art, dance, drama, film and digital media and music. Learning and experience in this Area encourages the development of knowledge, skills and experiences that can help learners grasp the opportunities and meet the challenges that arise in their lives. Whether as creators or as an audience, through engaging with the expressive arts, learners can gain an understanding and an appreciation of cultures and societies in Wales and in the world. Such engagement can equip learners with the skills to explore cultural differences through time and place.



# Areas of Learning

## Humanities



**This area of learning encompasses geography; history; religion, values and ethics; business studies and social studies. The Humanities Area of Learning and Experience seeks to awaken a sense of wonder, fire the imagination and inspire learners to grow in knowledge, understanding and wisdom. This Area encourages learners to engage with the most important issues facing humanity, including sustainability and social change, and help to develop the skills necessary to interpret and articulate the past and the present.**

## Science and Technology



**The importance of science and technology in our modern world cannot be overstated. Developments in these areas have always been drivers of change in society, underpinning innovation and impacting on everyone's lives economically, culturally and environmentally. As such, the Science and Technology Area of Learning and Experience will be increasingly relevant in the opportunities young people encounter and the life choices that they make.**



# Areas of Learning

## Health and Well-being



The Health and Well-being Area of Learning and Experience provides a holistic structure for understanding health and well-being. It is concerned with developing the capacity of learners to navigate life's opportunities and challenges. The fundamental components of this Area are physical health and development, mental health, and emotional and social well-being. It will support learners to understand and appreciate how the different components of health and well-being are interconnected, and it recognises that good health and well-being are important to enable successful learning.



# Enrichment Activities

## **Trips and Visitors**

Throughout the school year we seek to offer a wide range of activities and opportunities that further enrich the curriculum and learning experiences in school. These activities may include educational visits, workshops, productions or welcoming visitors to school. These experiences offer first hand opportunities for learners to actively engage and participate in activities that we cannot always offer in school. Thorough risk assessments are carried out before any trip takes place.

## **Collective Worship**

Assemblies in Greenmeadow Primary school take place daily and are led by the Head Teacher, Deputy Head Teacher and members of our teaching team. The focus of these sessions are on morals and values with main religious and multicultural festivals explored. Assemblies are predominantly Christian based with some bible stories shared. Assemblies are also occasions for the school to come together to celebrate events and achievements. Children are also given the opportunity to lead assemblies.



# Extra-Curricular Activities

Staff	Day	Time	Activity	Year Groups
Mr Beecham & Mrs Tucker	Monday	3:30-4:30pm	Choir	Year 3 - Year 6
Mrs Newton	Monday	3.15-4.14pm	Creative	Year 2 - Year 6
Mr Westcott & Mr McDonald	Monday	3.30-4:15pm	Football	Years 4 - Year 6
Mrs Smith	Tuesday	3:15-4.15pm	Construction Club	Year 1 & Year 2



# Extra-Curricular Activities

Staff	Day	Time	Activity	Year Groups
Miss Bird & Mrs Faulkner	Tuesday	3:30-4.15pm	Cookery	Year 2 - Year 6
Mrs C Robinson	Thursday	3:30-4.15pm	Dance	Year 3 - Year 6
Miss Jenkins & Mrs John	Thursday	3:30 4.15pm	Infant Sports	Year 1 & Year 2
Mr Smith	Thursday	3.30-4.15pm	Drama Club	Years 4 - Year 6



# ALN

At Greenmeadow we have a wide range of provisions and interventions to meet the needs of our ALN learners.

## The Den

The Den is run by Miss Adkins and supported by Mrs Griffiths and Miss Pritchard. They provide a nurturing and supportive environment for any children who require it. In the morning they provide Literacy and Numeracy support for children who need intervention or a bespoke curriculum delivery.

In the afternoons they provide THRIVE, outdoor learning, cookery and parental engagement sessions.

We are also always on hand to support in any way we can. This may be with the transition into school in the mornings, behaviour or issues arising at home or in school. Please feel free to send us a dojo message or an email on the addresses posted below.

[Vicki.Adkins@gmp.schoolsedu.org.uk](mailto:Vicki.Adkins@gmp.schoolsedu.org.uk)

[Linzi.Robinson@gmp.schoolsedu.org.uk](mailto:Linzi.Robinson@gmp.schoolsedu.org.uk) (Family Engagement Officer)

## The Nest

The Nest is a sensory room that is used for pupils who require a sensory break, it is also used by our THRIVE practitioners

## Trauma Informed Schools

We have two members of staff who are Trauma Informed Schools (TIS) trained Mrs Newton and Mrs Tucker. They deliver or signpost staff to use interventions such as sand play and big empathy drawings to support the needs of children who have experienced Trauma. They coordinate the TIS ethos across the school and promote the TIS approach.



# ALN

## THRIVE

We have two trained THRIVE practitioners Miss Adkins and Mrs English. They deliver 1:1 or small group THRIVE intervention using the information from the PASS test (Pupils attitudes to Sense and Self) to identify children who need support. Thrive tells us that our children's behaviour is their way of communicating an unmet need, often because they do not yet have the language to tell us. By helping staff understand children's social and emotional development, it enables staff to help children to become confident, curious, emotionally resilient and more engaged with both life and learning.

## Literacy Junction

We have a number of staff trained to deliver Literacy Junction intervention. It is a 10 to 12 week intervention programme which focuses upon all key aspects of literacy development. The key approaches within the targeted intervention have an evidence basis in relation to their positive impact on literacy, developing alphabet arc, precision teaching and graphic facilitation.

## Teaching Early Numeracy to Children with Developmental Disabilities

We have a number of staff trained to use Teaching Early Numeracy to Children with Developmental Disabilities (TEN DD) It has been produced by Dr Corinna Grindle we to use as as a 'catch up' programme for children who have fallen behind or as an effective early numeracy programme. Children can access this for a period of intervention in class or in our den provision. Talkabout

Talkabout uses a hierarchical method of teaching social skills which means that having assessed the child using the Talkabout assessment, we will then choose the appropriate level to start work at. This means that we may start by developing a child's self-awareness and self-esteem before progressing onto body language. Then move onto conversation skills and then onto friendship skills and assertiveness.



# ALN Provision

- Full Den Place
- Pont Fach Placement
- 1:1 Thrive intervention
- Bespoke Planning
- B-squared assessments
- High level of adult support

- Individual calming box
- Safe space
- Reward charts
- Talkabout intervention
- Access to Emotionally Available Adult for 1:1 or small group Check in and Check out
- Enhanced communication with parents/carers
- Now and Next boards
- Lego Therapy
- COMIT Intervention
- Group THRIVE intervention
- NHS episodes of short targeted support
- Whole class visual timetable
- RWI 1:1 Tuition

- One Page Profiles
- RWI
- Literacy Learning Pathway
- Big Maths CLIC and Learn Its
- Access to dictionaries/HFW mats
- Access to a range of scissors and pen/pencil grips
- Alternatives to written recording
- Labelled classroom resources
- Neutral environment
- Adapted teaching (differentiation)
- Scaffolds
- Jigsaw curriculum
- Recognition board
- Meet and Greet



# Safeguarding

***This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.***

***All schools in Torfaen are required to follow set procedures in respect of safeguarding issues. The Headteacher is required to refer any concerns to Children's Services for further investigation so that children at risk can be identified quickly.***

***The school's safeguarding procedures are in line with Welsh Government and LA guidelines.***

***Mrs C Moses is the schools Designated Safeguarding officer  
Mrs C Robinson & Mrs L Tucker are the Deputy Designated Safeguarding officers  
Mr M Riley is the Governor Safeguarding Person***

